

## School Governance Board Meeting - MINUTES

05/10/2016

East High School

1:30-3:00

### 1:30 p.m. Approval of Minutes:

- [March 8 2016](#) - Minutes
  - *Dick Pike motioned, David Debbink 2nd. Approved unanimously.*

### 1:35 p.m. eSchool Teacher Communication

- Open time for teachers to share updates (*as needed*)
  - - *None.*

### 1:45 pm. Executive Committee Report

- Online Course Ready [2016 OnlineCourseReady infosheet final v2.pdf](#)
  - For approval.
  - Submitted presentation for SLATE conference in Dec. 16
  - *Rose Kilsdonk talked about vetting the online course ready credential one last time before this meeting and making some updates to the proposal from the discussion and feedback from our last meeting. This is a good launch point with intentions to have the ability to grow the badge with additional partnerships.*
  - *Paul Painting mentioned that he has reached out for some pro-bono possibilities to help with the logo design (stamp/badge).*
  - *Matt Mineau talked about our next steps include talking to the high school principals about wider adoption on AASD high school transcripts in addition to the eSchool AASD transcript with the indication of online course ready.*
  - *Erik Hanson added that he confirmed with IT that it is possible to have our eSchool secretary to indicate on high school transcripts; however, will need to go through a process to work towards this happening. That path has been communicated that we will need to work through the high school principals.*
  - *Rose Kilsdonk motioned to approve the online course ready badge, Dick Pike 2nd, Approved unanimously.*
- Strategic Goals Document [2016-17 eSchool Strategic Goals Draft.xlsx](#)
  - For discussion.
  - *Much discussion occurred about the next phase of eSchool strategic goals and the document to help organize the tasks. Monica talked about getting together with Erik and Paul to brainstorm ideas and possibilities. The document provided shows the starting point of this process.*
  - *Erik added that many of the existing goals were met (integrated online up front registration in infinite campus, for example) and now need to update with new goals to help eSchool moving forward.*
  - *Paul Painting talked about objectives and goals and is willing to continue to help Erik reorganize the document.*
  - *Dick Pike asked about the goal in regards to the percentage of courses taught with AASD teachers and what areas to target. Erik talked about continuing to target areas in which offer broad areas where teachers are able to teach across course titles in specific license areas.*

### 1:55 p.m. Program Leader Report

- Current Enrollment Chart and update
  - *993 total semester enrollments*
- Equity Balance Update
  - *+118 & -198*
- Happenings: (updates)
  -
- End of School Year Housekeeping:
  - *Governance Board Org Chart*

- Erik shared the latest Governance board organization chart. Erik talked about adding serving since dates to the chart and will need to update if we have any officer changes.
  - Board member nominations:
    - President:
    - Vice President:
    - Secretary:
    - Executive Committee:
      - Dick Pike motioned to nominate the existing officers as a slate to continue in their roles if they are willing to continue to serve. 2nd by David Debbink. Discussion: Paul asked about the possibility of adding president elect position being added in the September meeting. Monica added in that she could see a past-president/president elect position if that could be flexible if we have a past president or not. The group talked about working on some ideas about a bylaw change for the September meeting. Slate of officers approved unanimously.
  - Board Member Resignations?
    - None
  - Officer Elections
    - See above...slate of officers.
  - Policy & Procedure Approval
    - [Policies Procedures eSchool Final 2016 Draft2 May.docx](#)
    - Erik presented the latest policy and procedures document for the 16-17 school year. Some language changes and most notably the including of the online course ready badge process.
    - Paul Motioned, Monica 2nd, approved unanimously.
  - Gov. Board Handbook:
    - [2016-17\\_GovernanceOrganizationChart\\_v1.docx](#)
    - [1617\\_GovernanceBoard\\_Handbook\\_draft1.doc](#)
    - Available for information.
- Staffing notes for 16-17 school year:
  - 1.0 Secretary moving forward
  - Staffing on front end
  - Now offering French locally in AASD
  - Erik shared this information with the group as we move forward. Erik and Matt were both excited about being able to staff on the front end for the first time. French position should help us with our equity balance and excited to start offering a world language locally with an AASD teacher.
- Summer Session: - Course Request and figuring out sections/staffing
  - Nearly 400 requests so far.
  - PE & Health closed within first 48 hours.
  - Erik shared that the demand for eSchool summer courses are high again as usual. Paul asked if we have a waitlist. Erik said we do not do a waitlist. Paul wondered about what our actual demand really is. Paul asked if it were possible to consider keeping track of requests after we fill up registration capacity. Erik said he would look into it. Paul also said that this is an area where we could grow to help reach the 80%-90% goal of AASD graduates have taken an eSchool class before graduating high school. With the fierce demand, Paul encouraged eSchool to look closer at the summer session as an opportunity to help us reach those goals and examine the systems in place in which eSchool serves students during the summer session. The group agreed that this may be an area that could help in that area.
- Propose Meeting dates for 2016-17 school year: (these should all be Tuesdays)
  - Sept 13, 2016
  - Oct. 25, 2016

- Dec. 6, 2016
- Feb. 7, 2017
- Mar. 7, 2017
- May 9, 2017

*Dick motioned to approve the dates for the 16-17 school year. David Debbink 2nd. Approved unanimously.*

**2:15 p.m. - Action Items**

- Online Course Ready
- Board Member Nominations
- Officer Elections
- eSchool Policy & Procedures
- Dates for 2016-17 governing board meetings

Dick motioned to adjourn. Monica second. Approved.

*Attendance: Monica Stage, David Debbink, Dike Pike, Paul Painting, Rose Kilsdonk, Erik Hanson, Matt Mineau*